



# TEXAS HEALTHCARE TRUSTEES

## Summer 2010 Teleconference Series

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### **How to Manage Committees**

Wednesday, May 19, Noon – 1 p.m. central

Luanne Stout

### **Board-CEO Relations: Opportunities for Enhanced Partnerships for Enhanced Performance**

Wednesday, June 23, Noon – 1 p.m. central

James A. Rice

### **Board Member Succession Planning and Selection**

Wednesday, July 21, Noon – 1 p.m. central

Larry Tyler

Audience: chief executive officers, administrators, trustees and board staff

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Co-sponsored by:



TEXAS HOSPITAL ASSOCIATION



## How to Manage Committees

Wednesday, May 19, Noon – 1 p.m. central

*Luanne Stout*

In this session, Stout will discuss the differences in committees and task forces and the development of committee charters. Committee chair and member selection and competencies and criteria for membership will be covered along with management of committee terms and functions.

## Board-CEO Relations: Opportunities for Enhanced Partnerships for Enhanced Performance

Wednesday, June 23, Noon – 1 p.m. central

*James A. Rice, Ph.D., FACHE*

Explore how pressures for expanded organizational performance now require higher levels of board-CEO partnership for executive performance planning and appraisal. Rice will provide fresh insights regarding strategies for enhanced executive team development and performance.

## Board Member Succession Planning and Selection

Wednesday, July 21, Noon – 1 p.m. central

*Larry Tyler*

This presentation will focus on building a better board by preparing for vacancies and utilizing criteria for board member selection. Learn the steps involved and best practices in succession planning and how to ensure that the planning is carried out.

*The views expressed by the speakers do not necessarily reflect the policies or opinions of the Texas Healthcare Trustees.*

## FACULTY

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**Luanne Stout** is vice president of governance at Texas Health Resources. She has more than 30 years' experience in health care governance, and health and corporate law. She was instrumental in the development of the governance structure of THR at the time of its formation from the merger of Presbyterian Healthcare System, Harris Methodist Health System and Arlington Memorial Hospital in 1997, as well as in THR's system governance restructuring initiative in 2001. Working with the THR executive team, Stout designs and implements a multi-year system governance strategy and administers and coordinates all aspects of governance/board operations for 27 boards.

**James A. Rice, Ph.D., FACHE**, is the executive vice president and practice leader of the governance and leadership services practice at Integrated Healthcare Strategies, and also serves as the vice chairman for The Governance Institute. Rice has advised health systems, physician groups, boards of directors and ministries of health in more than 30 countries, and has lectured extensively across the nation. He received his master's and doctoral degrees in management and health policy from the University of Minnesota.

**Larry Tyler** founded Tyler & Company, an executive health care and life sciences search firm, 32 years ago. He serves on the board of Signium International, a consortium of executive search firms with more than 40 offices around the world. Tyler is a fellow of the American Association of Healthcare Consultants, American College of Healthcare Executives and Healthcare Financial Management Association. He is an adjunct professor in health administration at the University of Colorado and the University of Alabama. He has published numerous articles in health care and trustee publications.

## CONTINUING EDUCATION

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Continuing education certificates for Joint Commission proof of attendance will be issued to all registrants attending each teleconference. These certificates should be placed on file at your hospital to show The Joint Commission surveyor, Texas Department of Rural Affairs and/or Texas Academy of Governance as evidence of meeting trustee education requirements.

The Texas Hospital Association is authorized to award **1.0 hour per program** of pre-approved Category II (non-ACHE) continuing education credit for each session in this program toward advancement or recertification in the American College of Healthcare Executives. Participants in this program wishing to have the continuing education hours applied toward Category II credit should list their attendance when making application to the American College of Healthcare Executives for advancement or recertification.

**Attendance Policy: Participants who attend the entire program and complete and submit the original Certificate of Attendance and Evaluation forms will be awarded applicable continuing education credit.**

## REGISTRATION

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**Individual Session:** ..... \$199  
**Entire Series:** ..... \$549

Prior to the event, you will receive instructions and passwords for accessing the event, along with the presentation materials. After the event, you will receive a link to access the audio recording (included in registration fee).

Participants should register *at least three business days prior to the event* to ensure optimal processing of conference materials. To register, please submit the attached registration form or register online at THT's Web site, [www.tht.org](http://www.tht.org). If you have not received confirmation, via the e-mail provided on the registration form, at least five business days prior to the event, please contact the THT Registrar at 800/252-9403, ext. 1057, or via e-mail to [registrar@tha.org](mailto:registrar@tha.org). Without payment (via check or credit card), your

registration cannot be processed, and you will not receive connection instructions.

The registration fee includes one toll-free telephone connection to hear the presenter and a recording download. Participants are encouraged to log in 15 minutes prior to the start of the program, as the program will begin on time. It is the responsibility of the registrant to download and/or access presentation materials prior to the day of the event. If your e-mail address changes, you do not receive an e-mail with instructions from THT or if you are unable to download or open presentation materials, please contact THT two days prior to the event to allow time to address the issue.

**If you have content questions or special needs that require accommodation, please contact Arlena Buck at THT at 512/465-1562 or via e-mail to [abuck@tha.org](mailto:abuck@tha.org).**

**Substitution, Transfer and Cancellation Policy**  
Registrants unable to attend may send an alternate. Please notify THT prior to the program, if possible. Transfer from one THT education program to another is not permitted and no financial credit will be granted. If a registrant cancels, the registration fee, less a 20 percent service charge, is refundable only if THT receives notice in writing at least five business days prior to the program. (Send notification via e-mail to [registrar@tha.org](mailto:registrar@tha.org) or fax to 512/692-2653.) Once the instructions (including access codes) have been sent, the refund will be issued only after the program runs and it is verified that the registrant did not access the programs. THT reserves the right to cancel or reschedule programs as determined necessary. If a program is cancelled, full registration refunds will be issued.

### **CRITICAL ACCESS HOSPITALS**

Critical Access Hospitals are eligible to receive reimbursement for trustees registering for the Trustee Teleconference series through the CAH Board of Trustees Continuing Education Program. For more information, see the Texas Department of Rural Affairs Web site at [www.tdra.state.tx.us](http://www.tdra.state.tx.us) or contact Cindy Miller at TDRA at 512/936-6702 or [cmiller@tdra.state.tx.us](mailto:cmiller@tdra.state.tx.us).



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# Summer 2010 Teleconference Series

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## Registration Form (Photocopies may be used.)

### Texas Healthcare Trustees Teleconference Series

Complete three-part series .....\$549  
(including audio download)

Individual Session(s) – per connection:

May 19: How to Manage Committees .....\$199  
 June 23: Board / CEO Relations .....\$199  
 July 21: Succession Planning .....\$199

\*Recording download included in registration fee

Payment must accompany registration form. Total \$ \_\_\_\_\_

(please print)

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Department \_\_\_\_\_

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(Important: All correspondence sent via this e-mail.)

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Enclosed is my check payable to THT in the amount of \$ \_\_\_\_\_. Or, I authorize THT to charge \$ \_\_\_\_\_ to my:  MasterCard  VISA  American Express

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Print Name Shown on Card \_\_\_\_\_

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(must be signed to charge)

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Send overnight deliveries **ONLY** to:  
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Seminar #: 564 (5/19); 565 (6/23); 566 (7/21); 567 (series)  
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